



Woodlands Primary School Formby  
*Working together, achieving more*  
**Agendas for Meetings of the Full Governing Body**  
 2021 – 2022

Autumn		Spring		Summer	
21 <sup>st</sup> October 2021 [5pm]	21 <sup>st</sup> December 2021 [5pm]	10 <sup>th</sup> February 2022 [5pm]	31 <sup>st</sup> March 2022 [5pm]	26 <sup>th</sup> May 2022 [5pm]	14 <sup>th</sup> July 2022 [5pm] <b>AGM</b>
Welcome	Welcome	Welcome	Welcome	Welcome	Welcome
Apologies and consideration of consent for absence	Apologies and consideration of consent for absence	Apologies and consideration of consent for absence	Apologies and consideration of consent for absence	Apologies and consideration of consent for absence	Apologies and consideration of consent for absence
					Election of Chair and Vice-Chair , appoint Clerk and other membership issues*
Declaration of any interests	Declaration of any interests	Declaration of any interests	Declaration of any interests	Declaration of any interests	Complete register of business interests
Confidential matters	Confidential matters	Confidential matters	Confidential matters	Confidential matters	Confidential matters
Agree minutes of previous meeting	Agree minutes of previous meeting	Agree minutes of previous meeting	Agree minutes of previous meeting	Agree minutes of previous meeting	Agree minutes of previous meeting
Matters arising from minutes + Action Log	Matters arising from minutes + Action Log	Matters arising from minutes + Action Log	Matters arising from minutes + Action Log	Matters arising from minutes + Action Log	Matters arising from minutes + Action Log
	Arrange Learning Walk				Establish terms of reference
Headteacher's report	Headteacher's report including achievement report following publication of IDSR & ASP	Headteacher's report	Headteacher's report	Headteacher's report	Headteacher's report
Chair of Governors report + Governors strategic plan	Chair of Governors report + Governors strategic plan	Chair of Governors report + Governors strategic plan	Chair of Governors report + Governors strategic plan	Chair of Governors report + Governors strategic plan	Chair of Governors report + Governors strategic plan
Present new SDP priorities and approve plan	School Financial Value Standards				
	Governor working party feedback: safeguarding, SDP & data + link governor reports	Governor working party feedback: website	Governor working party feedback: safeguarding, SDP & data + link governor reports		Governor working party feedback: safeguarding, SDP & data + link governor reports
School budget: Summarise spending against original projections 3- year projections Monitoring of reserves Review powers of delegation Virements Other financial issues		School budget: Summarise spending against original projections 3- year projections Monitoring of reserves Virements Benchmarking Other financial issues		School budget: Summarise spending against original projections 3- year projections Monitoring of reserves Virements Set the budget Other financial issues	
Policy review	Policy review	Policy review	Policy review	Policy review	Policy review
			Health & Safety Report	Governor attendance	
Site Manager's Report		Site Manager's Report	Admission arrangements	Site Manager's Report	
			Approve term dates	Approve staffing structure	
Governor training	Governor training	Governor training	Governor training	Governor training	Governor training
Consider reports from local authority director	Consider reports from local authority director	Consider reports from local authority director	Consider reports from local authority director	Consider reports from local authority director	Consider reports from local authority director
Chair's correspondence	Chair's correspondence	Chair's correspondence	Chair's correspondence	Chair's correspondence	Chair's correspondence
AOB	AOB	AOB	AOB	AOB	AOB
Pay review committee to meet before 31 <sup>st</sup> October	Performance management committee to meet before 31 <sup>st</sup> December				

\*Review committee membership for complaints, pay review & performance management; review membership for governor working parties & link governors