



**Woodlands Primary School** Formby

*Working together, achieving more*

## **Nursery Admissions Policy**

Reviewed May 2024

Next review date May 2025

## **Woodlands Nursery Admissions Policy**

Our Nursery provides 104 part time places for children aged 3 and 4 years. From the age of 3 children are entitled to 15 hours free education/childcare each week (30 hours free childcare for those eligible). Sessions can be accessed flexibly.

### **Applying for a place:**

Application forms can be obtained from the school office. Forms can be completed from the September after the child was born and need to be returned to the school office.

### **How places are allocated:**

**After the admissions of pupils with a Statement of Special Educational Needs or Educational Health and Care plan (EHC); when the school is named in the Statement/Plan and there are more applications than places available, the School will apply the Admissions Criteria in the following order to allocate places.**

#### **Criteria 1**

Children who have reached the age of 3 years.

#### **Criteria 2**

Looked after child - this is a child who is in the care of the local authority.

#### **Criteria 3**

Sibling - children who have a sibling at the school at the time of application.

#### **Criteria 4**

Child with a parent who is a permanent member of staff at Woodlands Primary School.

#### **Criteria 5**

Distance - children in the order of the proximity of their home to school (measured as per the Tie Breaker Clause).

#### **Tie Breaker Clause**

If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).

Once a place is offered, confirmation of acceptance should be confirmed with School within two weeks.

The final decision as to when a child is admitted, the number of hours a child is able to attend and his or her pattern of attendance, rests with the Headteacher.

*By making an application I fully understand that in accordance with current Government legislation, attendance at Woodlands Nursery does not guarantee admission to the school.*

*I understand that I have to apply separately for admission to Reception on the official Sefton Council admission to primary school form, available in September twelve months before my child is due to start school the following September.*