



**Woodlands Primary School** Formby

*Working together, achieving more*

## **Admissions Policy**

Reviewed May 2024

Next review date May 2025

## **Admissions Policy**

It is the policy of the Local Authority to make every effort to educate children at the school preferred by their parents. After the admission of pupils with an Education and Health Care Plan, where the school is named, and if the number of parental first preferences for our school is greater than the number of places available, places will be allocated according to the following order of criteria:

Criteria 1: A looked after child, or a child who was previously looked after and ceased to be so because they were adopted (or became subject to adoption, residence, or special guardianship order).

Criteria 2: Pupils who have a brother or sister already attending Woodlands and who will still be in attendance in the year of admission.

Criteria 3: Pupils who have a parent who is a permanent member of staff at Woodlands Primary School.

Criteria 4: Pupils in the order of proximity of their home to Woodlands, which is determined in every case by measuring the shortest route which can be walked from the child's home to Woodlands. (See tie breaker clause below)

### **Tie Breaker Clause**

If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).

The Admissions Authority must provide for the admission of all children in the September following their fourth birthday. Most schools admit the whole age group in the September after a child's fourth birthday. However, a child is not required by law to start school until the start of the term after their fifth birthday. The dates set for the Autumn, Spring and Summer terms are 31st August, 31<sup>st</sup> December and 31<sup>st</sup> March. If parents of the younger children would like to enter into a more flexible arrangement leading up to a full time attendance in January we are happy to discuss this matter.

To apply for a place at the school you must contact [www.sefton.gov.uk](http://www.sefton.gov.uk) and click on Primary Admissions.